



**TENNESSEE
STATE DEPARTMENT OF EDUCATION
OFFICE OF COMMISSIONER
NASHVILLE, TENNESSEE 37243-0375**

MEMORANDUM

TO: Supervisors/Directors of Special Education

FROM: Joseph Fisher, Assistant Commissioner

DATE: November 7, 2002

SUBJECT: Independent Education Evaluation Process

As you are aware, parents have the right to an independent educational evaluation (IEE) at public expense if they disagree with the evaluation provided by the local school system.

According to the State Rules, Regulations and Minimum Standards, [Rule 0520-1-9-.14 (6)(a)] each local school system shall develop procedures for providing an independent educational evaluation at the request of parents. This procedure shall be approved by the Tennessee Department of Education.

It has been brought to my attention that many LEAs have not submitted their procedures to the Department for approval. Therefore, it is imperative that you submit this information to your Regional Resource Coordinator by January 6, 2003. Beginning with the 2003-2004 school year, this information will be included in your comprehensive plan.

If you need guidance developing your procedures, please contact the Regional Resource Coordinator in your area.